



Kimball Jenkins Summer Camp 2026 Parent Handbook

Kimball Jenkins Summer Camp offers artistic adventures and celebrations of creativity, friendship and fun. Participants enjoy art making of all kinds in a safe, accessible environment with skilled faculty members. Our camps are designed to inspire young artists (ages 6–14) with fresh and exciting themes, encouraging them to unleash their creativity, build confidence, and make lifelong memories.

This year, Kimball Jenkins is thrilled to present six weeks of Summer Camp. The six weeks will be divided into three, 2-week sessions. Within these immersive art camps, campers will not only explore the world of art but also gain insights into the fundamental elements that shape them.

Campers will have three classes daily with art instructors of the Kimball Jenkins faculty who will lead them in various creative techniques based on each session's unique theme. Our team of trained counselors will provide support throughout the day and add to the individual attention each camper receives. At the end of every two-week session, on Friday afternoon, our campers will proudly display their artistic achievements in our historic Mansion to showcase and share their creative journey with family and friends.

2026 Summer Camp Themes

Session A: July 6-17

“KPopalooza”

Dive into two weeks of artmaking inspired by the animated adventure “Kpop Demon Hunters!” Campers will step into a world of color and action as they design their own K-pop-meets-fantasy creations influenced by anime, pop star style, magical characters, glowing creatures, and heroic teamwork. Projects may include character design, expressive painting, fun mixed-media creations, and wearable art - all designed to spark confidence and creativity in a playful, age-appropriate way. Campers will summon their masterpieces and share their K-pop-inspired artwork with family and friends at KJ's end-of-camp art exhibition.

Session B: July 20-31

Color Explosion

Explore the world of color and create striking, eye-catching art! Through various projects, campers will learn about mixing colors, tints and shades, and be introduced to the bold pop-art movement and other ways in which vibrant colors can be used in artwork. By the end of the two weeks, campers will have a collection of bright, creative pieces to share with family and friends at KJ's end of camp art exhibition.

Session C: August 3-14

Fantasy Fairytales and Mystical Creatures August 3-14

Step into a world of magic and imagination where fairytales and mythical creatures come to life through art! Campers will create whimsical masterpieces inspired by legendary stories, from fire-breathing dragons and shimmering mermaids to powerful wizards and mystical unicorns. Using a variety of mediums, campers will create their own fantasy worlds filled with castles, enchanted forests, and magical beings to be shared with family and friends at KJ's end of camp art exhibition.

Camp Overview

Camp hours are Monday-Friday, 9-2:30. There will be an **optional** add-on extended day care offered daily from 8-8:30 am (before camp) and 2:30-5:30 pm (after camp) for campers that would like to extend their day. There will not be assigned age groups during the recreational block.

All classes will take place indoors within various classrooms across our historical campus. Students will rotate between classrooms escorted by our camp counselors.

Daily Camp Schedule

8-8:30AM: Flexible Extended Care (**optional**)

8:30-9:00: Drop-off (campers not enrolled in extended day care)

9:00-9:15: Group Announcements/Activity

9:20-10:30: Morning Art Session with KJ faculty

10:30-10:40: Clean up

10:45-11:00: Morning Snack

11:05 AM-12:15 PM: Second Art Session with KJ faculty

12:15-12:25: Clean up

12:30-1:00: Lunch (brought from home)

1:05-2:15: Afternoon Art Session with KJ faculty

2:15-2:25: Clean up

2:30: Dismissal (for campers not enrolled in extended day care)

2:30-5:30: Flexible Extended Care (**optional**)

Campers will be divided into four age groups:

Ages 6-7 | 8-10 | 11-12 | 13-14

Please note that art instruction is planned for each group and is developmentally appropriate taking into consideration materials, techniques, motor skills, attention spans and skill sets. Groups will be limited in size, therefore, it is recommended to register as soon as possible to avoid disappointment.

Once an age group is full, you may choose to be added to a waitlist. We encourage interested families to register for the waitlist option, as spots may open up and/or more spots may be added depending upon final program enrollment. Please note, age group adjustments may be made depending upon overall registrations for a particular session. Any adjustments are at the discretion of the Camp Directors and notification will be sent to campers prior to the start of camp.

When a spot is offered to a camper on the waitlist more than two (2) weeks prior to the session being offered, an acceptance is required from a parent/guardian within 48 hours. If a spot is offered within two (2) weeks of that session starting, an acceptance is required from a parent/guardian within 24 hours. Payment is also due from the registered parent/guardian within 24 hours of acceptance of the spot.

2026 Costs and Registration

Early Bird Registration - Register between March 2-April 30, 2026

Two-week camp session (9am-2:30pm daily).....\$700
Multiple Session Discount\$675

Registration After May 1

Two-week camp session (9am-2:30pm daily).....\$725
Multiple Session Discount \$700

*Beginning June 1, if there are any open spots available, registration for a one-week option will be considered. The cost for one week will be \$375 for the camp session only (9-2:30). Please contact us at 603.225.3932 for further information.

Extended Day

Extended day hours will be offered in the morning and afternoon. Drop off beginning at 8:00 am and after camp care until 5:30pm. There is an additional charge of \$50 per week for this service. If you are interested in extended day care, you may choose this option when registering your camper.

Discounts and Payment Plans

- Payment plans are available. Please inquire by contacting the office, 603.225.3932.
 - Kimball Jenkins Membership discounts **cannot** be applied to Summer Camp 2026.
 - Multi-Camp discount: Register for two or three sessions of camp at one time and receive \$25 off per session (great deal for sibling campers!)
- **Please note, later additions to camp registration do not qualify for the discount. Discount only applies to individual campers registering for more than one session or siblings within the same household at the time of initial registration.

Tuition Assistance

A limited amount of tuition assistance is offered by KJ to cover partial tuition costs for families in need. Application and approval are necessary. Awards are available on a first come, first served and need-driven basis, with household income as a calculated factor. Applications are accepted on a rolling basis and are dependent upon the availability of funds. Please contact our Director of Programming and Community Engagement, Lindsay Wolf, lindsay@kimballjenkins.com, for further information.

Refund/Cancellation Policy

Cancellations made up to 30 days prior to the onset day of a summer camp session are eligible for a full refund less a \$50 administrative fee. Cancellations made less than 30 days to onset are not eligible for a refund unless we are able to fill the canceled spot from the waitlist. In the event of a serious illness/injury or family emergency, administration will evaluate the circumstances on a case-by-case basis. If Kimball Jenkins needs to close camp for any reason, prorated refunds will be issued.

No Refund Options

If a refund is unable to be offered, the following options are available:

- **Cancel and Donate.** Convert your paid tuition to a tax-deductible donation to KJ.
- **Cancel with Credit.** 100% of the amount paid to the program will be retained as a credit for a different Youth Program with an equivalent price range (within the same or the following fiscal year).

Refund Requests

- All refunds must be requested in writing.
- No Refunds will be granted for failure to provide required documentation (if any).
- No Refunds will be granted for scheduling conflicts or no-shows.
- No Refunds will be granted to participants who leave or don't attend camp by their own choice.

All refund requests must be submitted to Director of Programs and Community Engagement, Lindsay Wolf, lindsay@kimballjenkins.com.

Code Of Conduct

To ensure a positive, productive, and enjoyable experience for all participants, it is important that all students and parents/guardians adhere to the rules of behavior for students and privacy guidelines for parents.

Kimball Jenkins staff are trained to model and enforce age-appropriate behavior guidelines and reflective communication. We encourage self-control, self-direction, responsibility, and cooperation. We will do our best to provide behavioral support to any participant demonstrating a need or disrupting a class. Open communication between guardians and KJ staff is considered key in terms of effective discipline.

Participants must always be respectful and courteous to other participants and staff during programs' sessions. If a student's behavior is extremely disruptive and/or harmful to themselves or others, the student may be removed from the program for the remainder of the day.

The Parent/Guardian of the child will be contacted to arrange pickup of their camper. Kimball Jenkins reserves the right to dismiss a disruptive camper from the program with forfeiture of camp fees.

Camper Contract & Safety Plan

Kimball Jenkins staff use positive, supportive techniques to set up every child for success. Our programs offer activities that are not intended to support individual, one-on-one supervision. We believe that each party has a responsibility to the success of each child. Please take a moment as the parent/guardian to review this together with your child before the start of camp.

PART 1 - How we support camper success:

- Develop program rules and expectations that are clear, consistent, and age-appropriate.
- Create a predetermined schedule for the day/week for their group.
- Supervision by trained staff, with safe child-to-staff ratios.
- Use natural strategies when coaching children to more acceptable behaviors or redirecting to another activity.
- Encourage peaceful conflict resolution and personal skills that promote finding solutions and regulating emotions effectively.
- Provide opportunities for children to express their thoughts and feelings in a safe and a judgment-free environment.
- Continue communication throughout the summer to process successes/challenges and thoughts/feelings that may have come up during the day.

PART 2 - How parents/guardians can support camper success:

- If your child has any support plans or an IEP that they may use during the academic year, please connect with the camp director to discuss.
- Discuss daily group expectations from the camp director with your child.
- Review the upcoming daily/weekly schedule with your child.
- Make sure that your child has everything they will need for camp each day, and leave anything that should not be brought to camp at home.

PART 3 - Camper Support Steps:

When your child arrives at camp, they will review both the camp's and their group's rules each day, and possibly some activity-specific expectations as they move from one activity to the next. In the event we observe behaviors that do not meet our rules and expectations, we will coach them through these moments and support appropriate behavior at camp. Our approach is listed out below in a progressive order, however, camp leadership has the discretion of advancing the course of action as necessary.

1. Conversation with the child about their actions – allow the child to explain – discuss how we can respond differently next time – continue with activity.
2. Have the child “take a break”, or redirect the child to another activity.
3. Communication with the parent/guardian regarding the child's behavior.
4. A break from camp activities.
5. Written documentation of the child's behavior.
6. Camper Success Plan implemented.
7. Behavior Notification
8. Suspension
9. Termination

Examples of behaviors that may require an escalated response, such as a written report, behavior notification or suspension are:

- Bullying (as outlined in the “Definition of Bullying” section)
- Slurs
- Cursing
- Fighting
- Behaviors requiring constant attention beyond group ratios
- Physical or verbal abuse towards staff and/or disregarding of rules and expectations
- Inappropriate conversations for camp
- Harassment of any kind
- Taking/damaging others’ property
- Leaving activity area/camp
- Threatening the health and safety of oneself or others
- Causing physical or emotional harm towards oneself or others

Definition Of Bullying

Behavior by an individual or group, repeated over time that intentionally hurts another either physically or emotionally. Three conditions used to define behaviors as bullying:

- repetitive, willful, or persistent
- purposefully harmful
- an imbalance of power leaving the person feeling defenseless which may include: spreading rumors, taunting, excluding others, kicking, hitting, or pushing.

Kimball Jenkins has a zero-tolerance stance on bullying or on any discrimination based on gender, race, color, religion, national origin, age, sexual orientation, disability status, or genetics. This list is not exhaustive, and our staff are trained to recognize and respond to incidents deemed as bullying.

Children Who Run/Leave Program

Our staffing structure and physical layout of our campus requires that all children stay with their assigned group. We have established very strict policies for the rare occasion when a child might leave the group. Children who leave the group, but who remain on site may be suspended, as this poses a significant safety risk and potentially requires us to leave the rest of the group out of ratio. If a child leaves the premises, we will call the police to help us locate the child and take disciplinary action from there.

The Camp Directors reserves the right to make a final determination whether a camper’s enrollment or continued enrollment in camp is appropriate. If a camper is deemed unfit for continued enrollment in camp, any sessions that have not yet begun will be refunded to the camp family, minus the \$50 administrative fee (per session) described in the cancellation policy. Refunds will not be issued for the in-progress session.

Camp Safety and Staff Training

At Kimball Jenkins, child safety is our #1 priority. Our staff are selected based on their expertise, character, and their strong desire to work with children. We are focused on providing your child with a safe, fun, and creative camp experience. Criminal background checks are completed on all staff members. All staff undergo summer camp training, where we cover topics such as team building, character development, conflict resolution, emergency procedures, child abuse awareness and prevention, CPR and first aid.

First Aid and Emergency Care Policy

CPR and First Aid Certified trained staff will always be on-site. All staff members are trained and informed of the policies and procedures to follow in the event of injury or illness. The staff will take the following steps if your child requires emergency care:

- Attempt to contact the parent/guardian
- Attempt to contact any emergency contacts listed on your forms
- If we cannot contact you, or in a life-threatening situation, we will call for an ambulance and your child will be transported to the hospital in the company of the Camp Directors.

Medications

An Authorization to Administer Prescription and Non-Prescription Medication form must be completed and signed by your/a physician prior to the administration of any prescription or non-prescription medication. Medications will be administered according to the printed prescription label, which must be attached to the original prescription container.

Campers with EpiPens or inhalers may carry their EpiPen or inhaler with them if provided with written parental consent, and the camper is capable of self-administration of the inhaler or EpiPen. Parents that choose to allow their camper to carry their own EpiPen/inhaler must also provide a second EpiPen/inhaler to be stored in the camp office. In the event where the parent/guardian opts for their camper to carry their emergency medication with them instead of keeping it in the camp office, Kimball Jenkins is not responsible for lost or damaged EpiPens or inhalers.

When Your Child Is Not Feeling Well

Please do not send your child to camp if they are sick. If your child is not feeling well enough to participate in program activities, we will contact you to pick up your child. Please inform us if your child has a communicable disease such as chicken pox, head lice, conjunctivitis, etc. If a child is suspected to have any of these communicable diseases they will be sent home immediately. Your child may return to camp once they have been on medication for a 24 hour period and have obtained a doctor's note. If your camper will be absent from camp, please notify Lindsay Wolf at lindsay@kimballjenkins.com

What To Bring To Camp

Please label your child's belongings with their first and last name.

- healthy lunch (see more details below)
- snacks (see more details below)
- reusable water bottle
- sunscreen
- an extra change of clothes
- backpack
- sneakers and socks must be worn, no flip-flops

What To Leave At Home*

- electronics
- glass bottles
- spray aerosols and pesticides
- knives, weapons

- vapes, drugs, alcohol, and any tobacco products
- peanut butter

**Any items on the “What to Leave at Home” list that are brought to camp without permission will be confiscated and may be returned to the parent/guardian at pick-up.*

Lunches and Snacks

We keep the children very busy, and they need proper nutrition to participate at their fullest potential. Please send plenty of healthy foods and drinks in non-breakable containers. Please do not send your child with any candy, soda or energy drinks. We are a peanut-free camp, so please do not send your child with peanut butter or peanut products. Campers will not have access to refrigeration or microwaves, so please do not send food requiring a microwave to prepare or refrigeration. We suggest a mini cooler with an ice pack. Frozen juice boxes and water bottles make great ice packs and provide cold drinks when thawed.

Lost And Found

Please label all of your child’s belongings with their first and last name; water bottles, backpacks, clothing, lunch bags, etc. Although Kimball Jenkins staff will do their best to remind children to keep track of their items, Kimball Jenkins is not responsible for lost items. It is easier to return items when your child’s name is on them. Please check lost and found at the end of your camper’s session to reclaim lost items. Items not claimed after 14 days of the conclusion of camp will be discarded.

Weather Policy

Camp will operate rain or shine. We ask that you send your camper to camp in gear appropriate for the day’s weather and activities. In the case of severe weather such as a heavy rain or a lightning storm, all campers and staff will be brought to a safe indoor location. We will have alternative schedules and activities available for campers in the event we have to pivot to a rainy day schedule.

Parent/Guardian Communication

Leadership staff are usually present and available to talk during check-in/check-out times which is an opportunity to communicate any concerns regarding your child’s experience with us. Any special needs or challenges your child may be having at home may impact their experience while at Kimball Jenkins. Please keep us advised of such circumstances prior to their arrival so we may provide the best possible experience for your child.

Drop Off And Pick Up

A parent/guardian is responsible to sign their child in and out daily. Any individual who picks up a child must be over 18 and must be listed on that child’s authorized pick-up list. A photo ID is required every day for each adult who picks up a child. This is required for the safety of your child. If another adult will be picking up your child, or if your child is going to be picked up early, please provide written confirmation to the staff informing them of the date, time and who is responsible for pick-up. This can be done via email to our Director of Programs and Community Engagement, Lindsay Wolf, lindsay@kimballjenkins.com, or a written note. Additionally, please inform Lindsay to add or remove an individual from your child’s authorized pickup list.

Late Pickup Policy

Please note that a late pick-up charge of \$15 will be assessed 15 minutes beyond the scheduled camp closure time. After the first 15 minutes, the charge of \$5 per every five minutes will be charged. The individual who picks up the camper will be expected to sign the late fee slip and payment will be billed via invoice and sent to the email on file. Payment will need to be made prior to the camper returning the next scheduled day. Excessive late pick-ups may result in the camper's suspension from camp.

Visitor Policy

All visitors must check in at the Kimball Jenkins office to obtain a visitor's pass and be accompanied by a staff member at all times when on camp property. Please check with the Camp Directors for check in location or any additional requirements.

Outside Any Kimball Jenkins Program

Staff are not allowed to be alone with any children they meet in any Kimball Jenkins program beyond a supervised Kimball Jenkins program setting without first receiving written permission from camp leadership. Babysitting, sleepovers and inviting a staff member to a child's home are not allowed.

If a parent/guardian has any additional questions regarding our 2025 Summer Camp policies or program, please call our office, 603-225-3932 during office hours.

Office Hours:

Monday-Friday: 10-5